

Bright Star School of Fine Arts, LLC 2020 Studio Policy

Tuition Payment: Tuition is broken down into three types of lessons. Depending on the agreed upon schedule, lessons will be either weekly or every other week. A 30-minute class is \$28, a 45-minute class is \$42, and a 60-minute class is \$56. All new students are required to pay for 4 weeks' tuition at the first lesson, along with a non-refundable \$35 book fee (see **books** for more information). This secures your weekly or bi-weekly slot. **Tuition thereafter is due by the first lesson of the month. If you are signed up for a trial lesson, you only owe \$28 for that one lesson, but this must be agreed upon ahead of time, and you will not receive any textbooks until you have paid ahead for the first month (see **trial lesson** for more information). Parents who enroll more than one student will receive a 5% monthly discount after paying the first month's tuition in full. Accepted payments are: cash, check, Zelle or PayPal sent to megan.hollweck@gmail.com

Attendance: Life happens. Kids and teachers get sick, and unforeseen circumstances occur. If at all possible, please let us know as far in advance as possible if you need to cancel a lesson. We do not charge a cancellation fee, but please be courteous of your instructor's time, and let us know at least 24 hours in advance if you need to cancel for any reason. Makeup lessons are only offered at the discretion of the instructor, and any lessons that are paid for in advance will be credited to the next month if the proper 24-hour notice is given. If you decide that piano lessons are not worth pursuing any longer, you are expected to finish the rest of the month. Any drop-outs prior to that are non-refundable and you will be charged for the remainder of that month.

Books: Each new student is given a set of 2 to 4 textbooks, one set of flashcards, and an assignment book. These are yours to keep if you have committed to the first month of lessons. The book fee is \$35 for the first set, and each time a student advances to the next level, a subsequent \$30 is due to cover the cost of the new books. The curricula we use is "Faber's Piano Adventures".

Trial Lesson/Gifting Lessons: If you're still on the fence about taking piano lessons, or are thinking of gifting a lesson we offer one-time, non-committal lessons. All you pay is the amount due for the instructor's time. You will not be receiving any books and the books used during the lesson will be loaned to you for that lesson only.

Discipline: If your child is unruly and disruptive we will call you after one warning is given to the student, and the child will either be picked up or the parent will sit in for the remainder of the lesson. Lessons can be dropped permanently by an instructor at any time for unruly behavior.

Recital: Each student is highly encouraged to participate in our annual recital at the end of the school year. If, for some reason, the student cannot make it, please let us know at least 2 months before the event. New students who enroll a month prior to the recital are not required to attend, but may do so at the discretion of the instructor. There is no extra charge for the recital, and the instructor will give you invitations in advance to send out. The amount of people you can invite is also up to the discretion of the instructors.

Signature of Parent/Guardian

Date